

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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A MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE WAS HELD IN THE MOOT HALL ON MONDAY MARCH 31st 2008 AT 7.30pm

Committee Members Present : [in alphabetical order]	Vice Chairman	HR Potts
	Councillors	KJ Budding (<i>unpaid RFO</i>)
		A Connell (<i>deputy for P Elliott</i>)
		Mrs J Dempster (<i>deputy for C Patterson</i>)
		Mrs E Langan
		J Pape
		S Rooke
		LH Thwaytes
Apologies from Committee Members :	Chairman	I Potts
	Councillors	PR Elliott
		Mrs C Patterson
Copies to all remaining Members of Council for information, <i>some of whom were in attendance at this Committee Meeting in an advisory capacity.</i>		

F1/04/08 APOLOGIES FOR ABSENCE

In the absence of the Chairman, Cllr I Potts, the Vice Chairman, Cllr H Potts, took the Chair. Apologies were received by the Vice Chairman on the Committee's behalf.

F2/04/08 MINUTES OF THE LAST MEETING

Members **AGREED** that the report of the last meeting of the Finance & General Purposes Committee, held on March 3rd 2008, would be a true and accurate record, once two corrections had been made ...

- Hannah Kennington be changed to Dorothy Chapman under item 7a
- the sum of £500 be changed to £1,215 under item 7b

The Vice Chairman was authorised to sign them as such. Any recommendations contained in these minutes had been considered for adoption by Council on March 12th 2008, where these corrections to the c'ttee meeting report had also been raised.

Cllr Budding confirmed he had approached Lord Hothfield, who would bill ATC for approximately £130, as its contribution towards the insurance of the church organ and town clock.

F3/04/08 DECLARATIONS OF INTEREST

None this month.

F4/04/08 CHAIRMAN'S REPORT AND COUNCILLORS' QUESTIONS

None this month, due to the Chairman's absence.

RECOMMEND to Council that the rather battered town flag be replaced. It was **AGREED** that the Mayor would bring costs to the Council meeting on April 9.

ACTION

HP

Mayor

F5/04/08 PRE-READING OF THE COUNCIL'S MONTHLY ACCOUNTS

RECOMMEND to Council that, where possible, the RFO supply Councillors with copies of the Council's accounts for the previous month on the day before a full Council meeting, as pre-reading for the meeting.

RFO

It was **AGREED** that Cllr Thwaytes would set up a Finance Working Party, comprising himself, Cllr Budding, Cllr Holloway and the RFO, to discuss the format of the accounts and report back to the F&GP C'ttee.

LHT

F6/04/08 RESPONSIBLE FINANCIAL OFFICER'S REPORT

The RFO's Report was received and noted.

RECOMMEND to Council that Cllr Budding sign the Parish Plan Grant terms & agreement form on Council's behalf and that any decisions of a financial nature be brought back to the F&GP C'ttee under agenda item "Expenditure recommended by Working Parties" for approval.

KB

F7/04/08 EXPENDITURE RECOMMENDED BY WORKING PARTIES

None this month.

F8/04/08 FURTHER CONSIDERATION OF APPLEBY PLAYGROUP GRANT

Cllr Rooke chaired this item (Cllr Potts declared a prejudicial interest as it transpired the Secretary of the playgroup was the wife of a work colleague).

Cllr Dempster had obtained further information from the applicants, which was fully discussed by Members.

RECOMMEND to Council that the sum of **£100** be donated from the Hannah Kennington fund towards the insurance and equipment as this new mothers and toddlers group charity was set up. The charity trustees met and approved this recommendation.

RFO

F9/04/08 REQUEST TO USE THE CLOISTERS TO RAISE CHARITY FUNDS

RECOMMEND to Council that approval be given for Mrs Faustino and Mrs Hullocks to use the Cloisters to sell tea, coffee & bacon sandwiches between 6am and 2pm on Saturday & Sunday June 7th & 8th to raise charity funds towards an Appleby Grammar School trip to Nepal and Tibet. Once approved, the Clerk was asked to notify the applicants and also the T.I.C., for their record sheet of such items during Fair Week. (The Vicar had agreed this request in terms of access needs for the Church).

Clerk

F10/04/08 CORRESPONDENCE

None outstanding.

F11/04/08 NEXT MEETING

Members noted that the next ordinary meeting of the Finance & General Purposes Committee would be held on **Tuesday May 6th at 7.45pm** in the Moot Hall, **or upon the rising of the Planning Committee.**

ALL

There being no further business, **the meeting closed at 8.10pm.**