

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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A MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE WAS HELD IN THE MOOT HALL ON TUESDAY JUNE 2nd 2008 AT 7.40pm

Committee Members Present : [in alphabetical order]	Chairman	I Potts
	Vice Chairman	HR Potts
	Councillors	KJ Budding
		Mrs E Langan
		Mrs C Patterson
		S Rooke
Apologies from Committee Members :	Councillors	LH Thwaytes
		PR Elliott
		J Pape
Copies to all remaining Members of Council for information, <i>some of whom were in attendance at this Committee Meeting in an advisory capacity.</i>		

F1/06/08 ELECTION OF F&GP COMMITTEE CHAIRMAN

Cllr Ian Potts was re-elected as F&GP Committee Chair for 2008-09.

F2/06/08 ELECTION OF F&GP COMMITTEE VICE CHAIRMAN

Cllr Hugh Potts was re-elected as F&GP Committee Vice Chair for 2008-09.

F3/06/08 APOLOGIES FOR ABSENCE

Apologies were received by the Chairman on the Committee's behalf.

F4/06/08 MINUTES OF THE LAST MEETING

Members **AGREED** that the minutes of the last meeting of the Finance & General Purposes Committee, held on May 6th 2008, were a true and accurate record.

The Chairman was authorised to sign them as such. Any recommendations contained in these minutes had been considered for adoption by Council on May 21st 2008.

F5/06/08 DECLARATIONS OF INTEREST

None this month.

F6/06/08 CHAIRMAN'S REPORT AND COUNCILLORS' QUESTIONS

The Chairman's report was received and noted, including :

RECOMMEND to Council that

- the offer of donation to the Public Hall of a very heavy electronic organ by Mr David Hoyle of Warcop be accepted
- Cllrs I Potts and H Potts arrange for transportation
- a small plaque be installed to say the organ had been kindly donated by Mr Hoyle
- Cllr Mrs Langan, as Chair of the Public Hall Working Party, discuss with the Public Hall Manager where the organ should be situated

Cllr Thwaytes asked the Chairman for reassurance that there would be a business plan to go with the proposal to form a Charitable Trust due for discussion by full Council on June 11th, stating that presumably that would need more work from this Committee. This was agreed.

ACTION

IP

**IP/HP
EL**

F7/06/08 FINANCE WORKING PARTY MINUTES

RECOMMEND to Council that this Committee's endorsement of the Finance Working Party's recommendation that ordinary Council meetings be held on the third Wednesday of the month, in order to allow sufficient time for the RFO's accounts preparation work after receipt of bank statements, be further considered under Standing Order 36a "... or recommendation of a committee". The Clerk was asked to include this in her June 11th Council agenda.

Clerk

F8/06/08 APRIL 2009 COUNCIL MEETING AND ANNUAL TOWN MEETING

Deferred until full Council - see Minute **F7/06/08** (above).

F9/06/08 BUILDING REPAIRS

RECOMMEND to Council that charity funds be used to survey, repair and repaint both Top and Bottom Cross, under the Deed criteria "to beautify the town". Charity Trustees Cllr H Potts and Mrs Langan agreed with this recommendation. The RFO to obtain costs to bring back to Council for consideration.

RFO

RECOMMEND to Council that lights on Top Cross be checked again by an Electrician as they appeared to be again not working.

Clerk

RECOMMEND to Council that a **Building Repairs Working Party** be formed to obtain tenders for building repairs.

RFO

F10/06/08 RESPONSIBLE FINANCIAL OFFICER'S REPORT

None this month.

F11/06/08 EXPENDITURE RECOMMENDED BY WORKING PARTIES

RECOMMEND to Council that **Voluntary Action Cumbria** be reimbursed (via the Community Plan Grant funds held by ATC) for **£108** spent on an advertisement for a Community Plan Co-ordinator.

RFO

Cllr Rooke updated Members that Eden Cleaning Services had now taken possession of keys to the Shire Hall Public Toilets, which would be pristine by Thursday morning as the Fair began. It was intended that the toilets would be closed on Wednesday evening at the end of the Fair, with the key being handed back to Cllr Rooke once final cleaning had taken place. Members thanked Cllr Rooke for all his work in ensuring the toilets were prepared for Fair Week.

F12/06/08 LATE CORRESPONDENCE AFTER AGENDA PUBLISHED

None outstanding this month. A letter received by Cllr H Potts was passed to the Clerk for inclusion in her June 11 full Council agenda.

Clerk

F13/06/08 NEXT MEETING

Members noted that the next ordinary meeting of the Finance & General Purposes Committee would be held on **Monday June 30th at 7.45pm** in the Moot Hall, **or upon the rising of the Planning Committee** (subject to further consideration of the Calendar of Meetings for 2008-09).

ALL

There being no further business, **the meeting closed at 8.14pm.**