

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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APPLEBY TOWN COUNCIL MINUTES FOR THE MEETING HELD IN THE MOOT HALL ON WEDNESDAY DECEMBER 12th 2007 at 7.00pm

Part One (public)

Present :	Deputy Mayor Councillors <small>[in alphabetical order]</small>	Mrs C Patterson Mrs D Anderton KJ Budding (<i>unpaid R.F.O.</i>) Mrs J Dempster CK Duncan PR Elliott Mrs E Langan AK Morgan J Pape HR Potts
Apologies :	Mayor Councillors	Cllr S Rooke A Connell F Harland I Potts LH Thwaytes

In an effort to save space, we abbreviate Appleby Town Council as "ATC", Eden District Council as "EDC", Cumbria County Council as "CCC", the Cumbria Association of Local Councils as "CALC" and the National Association of Local Councils as "NALC". We also abbreviate the Finance & General Purpose Committee as "F&GP" and the Responsible Financial Officer as RFO. All other organisations are shown in full when first mentioned and any further abbreviations shown in brackets. The Council and Clerk welcome feedback regarding these minutes.

C1/12/07 APOLOGIES FOR ABSENCE

In the Mayor's absence the Deputy Mayor, Cllr Mrs Patterson, took the chair.

Apologies for absence were received by the Deputy Mayor on Council's behalf.

An adjournment was called, to hear from the Police, County and District Councillors, plus any member of the public on his or her pre-notified questions

Police :

No members of the Police were present.

County Council :

No report this month.

District Council :

No report this month.

Members of the public :

No questions this month.

The Mace was returned and the meeting resumed ...

C2/12/07 ORDINARY COUNCIL MEETING OF NOVEMBER 14th 2007

RESOLVED that the Minutes of the ordinary meeting of the Council held on November 14th 2007 be signed by the Deputy Mayor as a true and accurate record.

C3/12/07 DECLARATIONS OF INTEREST

None this month.

Cllr Morgan arrived at 7.04pm

ACTION

DM

C4/12/07 CO-OPTION OF NEW MEMBER

Members again discussed the current Appleby Ward vacancy. The Clerk had emailed all Members to forward the name of Cllr I Potts' nominee, Mr Ian Holloway, who had indicated his willingness to serve. Several Members had endorsed this nomination.

It was **RESOLVED** to Co-opt Mr Holloway to the Council with immediate effect. The Clerk was asked to write to Mr Holloway enclosing all the necessary information and inviting him to the next meeting of the Council on January 9th 2008.

Clerk

C5/12/07 MAYOR'S REPORT & COUNCILLORS' QUESTIONS

The Mayor's report (read out by the Deputy Mayor) was received and noted. The Clerk was asked to send Council's good wishes for a speedy recovery to the Mayor, who had suffered a fall earlier in the week.

Clerk

C6/12/07 MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON DECEMBER 3rd 2007

The Planning Committee Chair, Cllr Mrs Patterson, presented the recommendations contained in minutes of this meeting - **copies of which had previously been published with the agenda for this Council meeting.**

RESOLVED that these minutes and recommendations contained therein be adopted.

C7/12/07 PART ONE MINUTES OF F&GP COMMITTEE MEETING HELD ON DECEMBER 3rd 2007

The F&GP Committee Vice Chair, Cllr H Potts, presented the recommendations contained in Part One minutes of this meeting - **copies of which had previously been published with the agenda for this Council meeting.**

RESOLVED that Cllrs Budding and I Potts join the Town Website Joint Working Party to represent ATC and that a third nomination be sought at the next Council meeting on January 9. The Clerk was asked to include an agenda item.

Clerk

Budgets and Precept for 2008-09 were further discussed in detail, including a letter submitted to Council by Cllr Thwaytes. It was **RESOLVED** that the RFO's final Budget for 2008-09 be approved by Council and that a Precept of **£56,722** be requested for 2008-09.

Clerk

RESOLVED that these minutes and recommendations contained therein be adopted.

C8/12/07 CUMBRIA-IN-BLOOM WORKING PARTY REPORT

No report this month.

C9/12/07 PUBLIC HALL WORKING PARTY REPORT

No report this month.

C10/12/07 PUBLIC TOILETS WORKING PARTY

Cllr Morgan declared a personal interest as a Member of EDC's Community & Economy Committee.

Cllr Mrs Patterson read out minutes of a recent Working Party meeting and wording drafted for a proposed reply to EDC's letter dated November 12th re. the Shire Hall Public Toilets. The Clerk was asked to send the letter on ATC's behalf.

Clerk

C11/12/07 TOURIST INFORMATION CENTRE WORKING PARTY REPORT

Cllr Morgan declared a personal interest as a Member of EDC's Community & Economy Committee.

Cllr Budding read out his November 23 TIC Working Party minutes which had previously been issued via email and sought Council's approval for his proposed wording of the planned newspaper advertisement and article seeking an appropriate possible potential partner for the Exhibition Centre, should Council resolve to approve this project. Cllr Budding was asked to make the following amendments ...

- include the word "possibly" in the advertisement sentence "... is **possibly** looking for a commercial partner ..."

- include the word "considering" in the article sentence "... we are **considering** looking for a partner to help us secure the future ..."

- replace the words in the article "... but Appleby is trying to ameliorate in part the recent reduction in grant funding announced by Eden District Council by advertising for a commercial partner ..."

with

"... but **Appleby Town Council is seeking to ensure the future viability and vitality of its TIC** by advertising for a **possible** commercial partner ..."

The cost of this revised advert and article was **APPROVED** at approximately **£64.54**.

RFO

Cllr Budding sought Council's approval for his proposed wording for a letter he wished to send to EDC concerning the possibility of establishing a Contact Centre in Appleby. This was **APPROVED**.

RFO

The Clerk was asked to add an agenda item for the next meeting in January for (a) consideration of approval for a Management Committee for the TIC from April 1st 2008 and if approved (b) membership thereof.

Clerk

C12/12/07 HEART OF EDEN COMMUNITY PLAN WORKING PARTY REPORT

Cllr Budding reported on a meeting held on December 4 (with surrounding parishes) and that another was to be held on December 14 (for the Appleby group to form a steering committee) at 7.30pm in the Public Hall. A further meeting with surrounding parishes was planned for January 21.

C13/12/07 CHARITABLE TRUST STATUS INVESTIGATION WORKING PARTY

Following a meeting held on November 27 to discuss actual objects of the trust to suggest to Council this evening, Cllr Budding handed out his report for Members to take home to read and consider. The Clerk was asked to include discussion of this report in her January 2nd F&GP agenda.

Clerk

C14/12/07 APPLEBY HERITAGE CENTRE

No report this month.

C15/12/07 APPLEBY NEW FAIR JOINT COMMITTEE

Cllr Mrs Langan reported that a meeting had been held on December 4 which had been very well attended, with over thirty people there. It had been a very successful meeting, with Working Parties ploughing ahead. Minutes would be issued once prepared.

Clerk

C16/12/07 APPLEBY CEMETERY CHAPEL JOINT COMMITTEE

Cllr Mrs Patterson reported that the committee were awaiting replies from EDC to questions posed. A meeting would be held after Christmas. She was seeing builders on Saturday. A stall selling home grown produce had raised £58 for the restoration fund.

C17/12/07 APPLEBY GRAMMAR SCHOOL FOUNDATION GOVERNORS

Cllr Elliott reported that a meeting had been held the previous week, with nothing of influence on ATC.

C18/12/07 APPLEBY CHAMBER OF TRADE & COMMUNITY ASSOCIATION

Cllr Budding reported on a meeting he had attended, which included a presentation regarding the attempt to set up an overarching trust to help Appleby Chamber of Trade and Kirkby Stephen Town Forum.

C19/12/07 ANY OTHER MEETINGS ATTENDED BY MEMBERS ON BEHALF OF THE COUNCIL

Cllr Duncan reported on a meeting he had attended of a project which had taken first place in the Cumbria Community Safer Awards and asked Members for names of any older residents who would benefit from a visit to show videos on how to avoid the dangers of bogus callers.

C20/12/07 FINANCIAL REPORT

The Responsible Financial Officer Cllr Budding's report (this month's accounts) was received and noted.

C21/12/07 NHS CONSULTATION ON PROVIDING MORE HEALTHCARE IN THE COMMUNITY

Members considered Cllr Morgan's summary and suggested responses to this consultation. Members noted the consultation period was due to end on January 4th 2008. Cllr Morgan's suggested responses were approved by Council and the Clerk was asked to submit them prior to January 4th. Cllr Morgan was thanked for his work.

Clerk
by Jan 4

C22/12/07 SEATING ARRANGEMENTS AT COMMITTEE MEETINGS

It was **AGREED** that non-Committee Members would in future sit in the public gallery during Committee Meetings when attending to give advice or comment, in order to clarify vote counting. Cllr Mrs Patterson reminded Members to arrange deputies in advance if they wished to send one, rather than have the Chairman call for deputies at the actual committee meeting.

ALL

C23/12/07 MONTHLY ACCOUNTS

RESOLVED that the Deputy Mayor be authorised to sign the attached two schedules for payment of monthly accounts (bills for TIC and bills & salaries for non-TIC) for **November** totalling **£3,840.16 for the TIC and £5,119.18 non-TIC**.

DM

C24/12/07 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED (FOR INFORMATION ONLY)

None outstanding.

C25/12/07 TOWN CLERK'S REPORT

The Clerk's report was received and noted.

C26/12/07 EXCLUSION OF THE PRESS & PUBLIC

Members **RESOLVED** that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public should be excluded from the remainder of this meeting while the following items of business were discussed. *The press & public left the meeting at this point.*

C27/12/07 PART TWO MINUTES OF F&GP COMMITTEE MEETING HELD ON DECEMBER 3rd 2007

Cllr Morgan declared a prejudicial interest in minute F10/12/07 as a Member of the Fair Hill Committee and left the room during discussion of this item.

The F&GP Committee Vice Chair, Cllr H Potts, presented the recommendations contained in Part Two (confidential) minutes of this meeting - copies of which had previously been provided to all Councillors.

RESOLVED that these minutes **and recommendations contained therein** be adopted.

The Clerk was asked to add to Cllr Mrs Langan's agenda for her next Appleby New Fair Joint Committee Meeting an item regarding use of Fair Hill water by tenants using Mr Winter's field during the Fair.

Clerk

C28/12/07 LETTER TO TENANTS

RESOLVED that the Clerk write to all tenants of the Market Arcade reminding them that under the terms of their lease agreements the arcade was to be kept clear to ensure a clear fire exit for the Market Hall.

Clerk

C29/12/07 DELEGATED AUTHORITY TO STAFFING COMMITTEE TO ACT ON COUNCIL'S BEHALF

RESOLVED that delegated authority be granted to the Staffing Committee to act on Council's behalf, but specifically excluding items of a financial nature.

C30/12/07 RESPONSE TO SPECIFIC CORRESPONDENCE

Minutes of this item are not for publication under the Public Bodies (Admission to Meetings) Act 1960. A signed pink confidential Part Two minute will be retained on file in the Clerk's Office for Councillors reference only.

C31/12/07 NEXT MEETING

Before closing the meeting, the Deputy Mayor read a statement from the Mayor, who had received a letter from a resident regarding a near accident which took place at Broad Close Car Park. Inspector Skelton had dealt with the incident, but had suggested that it may be of some help to have a traffic calming hump installed at the car park entrance. The Mayor sought Council's permission to convey this suggestion to EDC's Director of Policy & Performance. This was **APPROVED**.

Mayor

Members noted that the next **ordinary meeting of the Council** would be held on **Wednesday January 9th 2007 at 7pm** in the Moot Hall.

ALL

There being no further business, **the meeting closed at 9.20 pm.**