

# APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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## APPLEBY TOWN COUNCIL MINUTES FOR THE MEETING HELD IN THE PUBLIC HALL ON WEDNESDAY MARCH 11<sup>th</sup> 2009 at 7.00pm

Present : Mayor Cllr Mrs C Patterson  
Councillors Mrs D Anderton  
[in alphabetical order] A Connell  
Mrs J Dempster  
CK Duncan  
GI Holloway  
Miss S Knowles  
Mrs E Langan  
AK Morgan  
J Pape  
HR Potts  
S Rooke  
LH Thwaytes

Apologies : Deputy Mayor Cllr I Potts

Council has instructed its Clerk to record DECISIONS and RECOMMENDATIONS only in her Minutes, making them necessarily short. However, further detail on any item of particular interest may be obtained via the Clerk by referencing her laptop notes, should residents wish for more information. Full meeting reports are also available via the Parish Newsletter and the local Press. In an effort to save space, we abbreviate Appleby Town Council as "ATC", Eden District Council as "EDC", Cumbria County Council as "CCC", the Cumbria Association of Local Councils as "CALC" and the National Association of Local Councils as "NALC". We also abbreviate the Planning & General Purpose Committee as "PGP" and the Responsible Financial Officer as RFO. All other organisations are shown in full when first mentioned and any further abbreviations shown in brackets. The Council and Clerk welcome feedback regarding these minutes.

### C1/03/09 APOLOGIES FOR ABSENCE

Apologies for absence were received by the Mayor on Council's behalf.

### C2/03/09 MINUTES OF ORDINARY COUNCIL MEETING ON FEBRUARY 11<sup>th</sup> 2009

**RESOLVED** that the Minutes of the ordinary meeting of the Council held on **February 11<sup>th</sup> 2009** be signed by the Mayor as a true and accurate record.

### C3/03/09 DECLARATIONS OF INTEREST

Cllr Morgan and Cllr Mrs Langan declared a personal interest in anything involving EDC, as Members of that authority.

### C4/03/09 COUNTY AND DISTRICT COUNCILLORS REPORTS

District Cllr Mrs Langan's report was received and noted.

### C5/03/09 QUESTIONS FROM ELECTORS

No questions this month.

### C6/03/09 MAYOR'S REPORT AND COUNCILLORS' QUESTIONS

The Mayor's report was received and noted. The Mayor answered questions from Councillors. Following a question from Cllr Pape, it was **AGREED** that District Cllr Morgan would investigate an apparent partial closing of the children's play area for possible repairs.

(Copies of the Mayor's report are readily available upon request from the Mayor or the Clerk).

### C7/03/09 NOMINATIONS FOR THE OFFICE OF TOWN MAYOR FOR 2009-10

**RESOLVED** that Cllr Lance Thwaytes be Mayor Elect for 2009-10 and begin his preparations for the Council's traditional **Annual Mayormaking Ceremony** due to be held on May 13 2009.

**ACTION**

**Mayor**

**KM**

**LT**

**C8/03/09 FINANCE COMMITTEE MEETING HELD ON FEBRUARY 11<sup>th</sup> 2009**

**RESOLVED** that these minutes be adopted (*recommendations having already been adopted later on February 11th*).

**C9/03/09 PLANNING & GP COMMITTEE MEETING HELD FEBRUARY 11<sup>th</sup> 2009**

**RESOLVED** that these minutes and outstanding Recommendation **P18/02/09** from the P&GP Committee meeting held on February 11th be adopted (*P18/02/09 related to membership of the Rural Services Network*).

**C10/03/09 MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON MARCH 2<sup>nd</sup> 2009**

**RESOLVED** that these minutes (**and the recommendations contained therein**) be adopted.

**RESOLVED** that **£1,500** be granted to **Eden Community Outdoors** from the **Dorothy Chapman fund**.

*Cllr Morgan declared a prejudicial interest in the next item and left the meeting, stating his wife was a member of Eden Time Bank.*

**RESOLVED** that £250 be granted to the **Eden Time Bank Association** from the **Dorothy Chapman fund**.

**C11/03/09 MINUTES OF THE PLANNING & GP COMMITTEE MEETING HELD ON MARCH 2<sup>nd</sup> 2009**

**RESOLVED** that these minutes (**and the recommendations contained therein**) be adopted.

Cllr Connell's report with preliminary results of the Public Toilets Survey was received and noted.

**C12/03/09 POLICE REPORT**

P.C. Dave Mattinson's report was received and noted. Residents were urged to telephone **0845 3300 247** to report straight away **any incidents of youths seen with alcohol**, to enable Police to attend.

**C13/03/09 APPLEBY HERITAGE CENTRE**

No report this month.

**C14/03/09 APPLEBY GRAMMAR SCHOOL FOUNDATION GOVERNORS**

No report this month.

**C15/03/09 APPLEBY CHAMBER OF TRADE & COMMUNITY ASSOCIATION**

No report this month.

**C16/03/09 HEART OF EDEN COMMUNITY PLAN**

Cllr Morgan's report was received and noted. Councillors volunteered to assist with door-to-door collection of questionnaires.

**C17/03/09 OTHER EXTERNAL MEETINGS ATTENDED BY MEMBERS ON BEHALF OF COUNCIL**

Cllr Mrs Langan's report on a recent **Flood Meeting** was received and noted.

**C18/03/09 CUMBRIA HIGHWAYS LINK**

Cllr Holloway's report was received and noted. Council supported the Cumbria Highways plan to remove one parking space between Banks Terrace and Banks Lane to improve road safety.

**C19/03/09 ANNUAL REVIEW OF COUNCIL'S STANDING ORDERS**

This review took place and the Clerk was asked to make a number of minor amendments.

**Clerk**

**C20/03/09 TERMS OF REFERENCE for the STAFFING and the APPEALS COMMITTEES**

Cllr Morgan had prepared a draft which would be circulated with the next full Council agenda for consideration on April 8<sup>th</sup>.

**Clerk**

**C21/03/09 FINANCIAL REPORT**

The Acting Responsible Financial Officer's report (including this month's accounts) was received and noted. (*Copies of this report are readily available upon request from the Town Clerk or Acting RFO*).

**C22/03/09 MONTHLY ACCOUNTS**

**RESOLVED** that the Mayor be authorised to sign the attached schedule for payment of the monthly accounts (bills & salaries) for **February 2009**, totalling **£16,966.77**

**Mayor**

**C23/03/09      CORRESPONDENCE**

**RESOLVED** that, subject to Listed Building Consent not being required, the Tenant of 4 Market Arcade be given permission to remove the outside blind (and that the Probation Scheme then paint the outside window).

**Clerk  
Mayor**

**C24/03/09      CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED (FOR INFORMATION ONLY)**

The Clerk was asked to pass a letter from EDC re. its **Eden Local Heroes Awards** to the T.I.C. staff for inclusion in their local information section.

**Clerk**

**C25/03/09      TOWN CLERK'S REPORT**

The Clerk's report was received and noted  
(Copies of this report are readily available upon request from the Clerk).

**C26/03/09      EFFECTIVE COUNCIL TRAINING**

Members noted that Module Three of CALC's **Effective Council** Training would be held on **Wednesday March 18<sup>th</sup> 2009** at **6pm** in the **Supper Room**.

**ALL**

**C27/03/09      NEXT MEETING**

Members noted that the next ordinary meeting of the Council would be held on **Wednesday April 8<sup>th</sup> 2009** at 7pm in the Moot Hall.

**ALL**

**C28/03/09      EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED** that the Press and Public be excluded from the remainder of the meeting, in accordance with Section 1 (2) of the **Public Bodies (Admission to Meetings) Act 1960**, while the following business was transacted. Members of the press and public left the meeting at this point.

**C29/03/09      TOWN CLERK'S OVERTIME**

**RESOLVED** not to backpay the Clerk for 120 hours overtime worked in the Moot Hall.

There being no further business, **the meeting closed at 9.45pm.**