

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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APPLEBY TOWN COUNCIL MINUTES FOR THE MEETING HELD IN THE MOOT HALL ON WEDNESDAY NOVEMBER 14th 2007 at 7.00pm

Present : Deputy Mayor Mrs C Patterson
Councillors Mrs D Anderton
[in alphabetical order] KJ Budding (*unpaid R.F.O.*)
A Connell
Mrs J Dempster
CK Duncan
F Harland
Mrs E Langan
J Pape
HR Potts
I Potts
LH Thwaytes

Apologies : Mayor Cllr S Rooke
Councillors PR Elliott
AK Morgan

In an effort to save space, we abbreviate Appleby Town Council as "ATC", Eden District Council as "EDC", Cumbria County Council as "CCC", the Cumbria Association of Local Councils as "CALC" and the National Association of Local Councils as "NALC". We also abbreviate the Finance & General Purpose Committee as "F&GP" and the Responsible Financial Officer as RFO. All other organisations are shown in full when first mentioned and any further abbreviations shown in brackets. The Council and Clerk welcome feedback regarding these minutes.

C1/11/07 APOLOGIES FOR ABSENCE

In the Mayor's absence the Deputy Mayor, Cllr Mrs Patterson, took the chair.

Apologies for absence were received by the Deputy Mayor on Council's behalf.

An adjournment was called, to hear from the Police, County and District Councillors, plus any member of the public on his or her pre-notified questions

Police :

Apologies had been received from the Police and an email message from PC Dave Mattinson was read out by the Deputy Mayor. It was **AGREED** that the Clerk would also forward this email to the Editor of the Parish Newsletter and suggest that a telephone number for the Police be included in any article, to encourage residents to report incidents. (*since done*).

Cllr Mrs Patterson informed Members of the arrest in Folkestone of the youth who allegedly drowned a young horse during Fair Week.

County Council :

District Cllr Mrs Langan reported on behalf of County Cllr Mrs Warburton that there had been lots of interest in the sale of the Shire Hall, with more than one person interested in purchasing it, so negotiations were ongoing.

District Council :

District Cllr Mrs Langan reported that an event was planned for 2pm on November 30th at the Methodist Church in Penrith to answer any questions about the digital changeover. Mrs Langan had been asked to report sightings of grey squirrels in Dowpitts Wood (owned by ATC) and had informed Cumbria Wildlife Trust.

Members of the public :

No questions this month.

The Mace was returned and the meeting resumed ...

C2/11/07 ORDINARY COUNCIL MEETING OF OCTOBER 10th 2007

RESOLVED that the Minutes of the ordinary meeting of the Council held on October 10th 2007 be signed by the Deputy Mayor as a true and accurate record.

ACTION

Clerk

DM

C3/11/07 DECLARATIONS OF INTEREST

None this month.

C4/11/07 CO-OPTION OF NEW MEMBER

Members discussed the current Appleby Ward vacancy. As no-one had requested an election or volunteered to be nominated for Co-option, it was **RESOLVED** to actively seek a volunteer to Co-opt to fill this vacancy.

ALL

Members were asked to bring names to the next full Council meeting on December 12. The Clerk was asked to put an item onto that agenda.

Clerk

C5/11/07 MAYOR'S REPORT & COUNCILLORS' QUESTIONS

The Mayor's report (read out by the Deputy Mayor) was received and noted.

C6/11/07 MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON NOVEMBER 6th 2007

The Planning Committee Chair, Cllr Mrs Patterson, presented the minutes of this meeting - copies of which had previously been published with the agenda for this Council meeting.

Cllr Duncan asked why his comments on a particular Planning Application had not been recorded. The Deputy Mayor explained that all Members' comments were recorded in the Clerk's rough notes, but that verbatim minutes had proved too long and been deemed impractical. The recommended comments on Planning Applications to be forwarded to EDC were that of the Committee as a whole, not individual Members.

Cllr Thwaytes informed the meeting of the correct spelling for Mr Myles Renshaw.

Cllr Budding informed the meeting he had adjusted the timer for the Moot Hall steps lights and agreed to change it onto an all night setting.

Clerk

KB

Cllr Budding asked Council to refer item P10 (No Smoking signs for the Cloisters) back to the Planning Committee, since he had been informed it needed Listed Building consent and probably also Planning Permission. The Clerk was asked to add an agenda item. The Deputy Mayor (also Chair of Planning) would contact EDC re. Planning Permission. Cllr Budding (as RFO) would cost the signs.

Clerk

DM

RFO

RESOLVED that these minutes **and recommendations contained therein** be adopted.

Please see attached for details of items discussed by the Planning Committee.

C7/11/07 MINUTES OF THE F&GP COMMITTEE MEETING HELD ON NOVEMBER 6th 2007

The F&GP Committee Vice Chair, Cllr H Potts, presented the minutes of this meeting - copies of which had previously been published with the agenda for this Council meeting.

Budgets and Precept for 2008-09 were further discussed and the Clerk was asked to include items in her December 3rd F&GP and December 12th Council agendas for these to be finalised.

Cllr Budding asked Council to refer the new noticeboard back to the Planning Committee, since he had been informed it also needed Listed Building consent and Planning Permission. The Clerk was asked to add an agenda item.

Clerk

Clerk

RESOLVED that these minutes **and recommendations contained therein** be adopted.

Please see attached for details of items discussed by the Finance & General Purpose Committee.

C8/11/07 CUMBRIA-IN-BLOOM WORKING PARTY REPORT

No report this month.

C9/11/07 PUBLIC HALL WORKING PARTY REPORT

Cllr Mrs Langan reported that the new water boiler had been installed in the Supper Room.

C10/11/07 PUBLIC TOILETS WORKING PARTY

Cllr Connell reported that a meeting would be held at 8 Hothfield Drive on the following Tuesday at 7.30pm.

C11/11/07 TOURIST INFORMATION CENTRE WORKING PARTY REPORT

Nothing to report this month.

C12/11/07 COMMUNITY PLAN WORKING PARTY REPORT

Cllr Budding's report was received and noted. He encouraged everyone to attend meetings on December 4 (surrounding parishes) and December 14 (Appleby group) – both at 7.30pm in the Public Hall.

C13/11/07 CHARITABLE TRUST STATUS INVESTIGATION WORKING PARTY

A further meeting was planned for November 27 to discuss actual objects of the trust to suggest to Council on December 12.

C14/11/07 APPLEBY ALLIANCE

Cllr I Potts reported that the Appleby Alliance had wound itself up and was looking at the possibility of forming an overarching organisation to help such organisations as the Kirkby Stephen Town Forum. The Clerk was asked to remove this item from the Council agenda for the time being.

Clerk

C15/11/07 APPLEBY HERITAGE CENTRE

No report this month.

C16/11/07 APPLEBY NEW FAIR JOINT COMMITTEE

Cllr Mrs Langan gave further details regarding the arrest in Folkestone of the youth who allegedly drowned a young horse during Fair Week.

C17/11/07 APPLEBY CEMETERY CHAPEL JOINT COMMITTEE

No report this month.

C18/11/07 APPLEBY GRAMMAR SCHOOL FOUNDATION GOVERNORS

No report this month.

C19/11/07 APPLEBY CHAMBER OF TRADE & COMMUNITY ASSOCIATION

Cllr I Potts reported that there were a number of initiatives planned for the Christmas period and encouraged Members to buy raffle tickets placed on the centre table.

C20/11/07 ANY OTHER MEETINGS ATTENDED BY MEMBERS ON BEHALF OF THE COUNCIL

Cllr Duncan reported on a Cumbria Neighbourhood Watch Association AGM he had attended. Cllr Mrs Langan reported on a Pilot Flood Resilience Scheme meeting she had attended on behalf of ATC. She planned a meeting with Cllrs Harland and Duncan on the following Monday at 10.30am.

C21/11/07 FINANCIAL REPORT

The Responsible Financial Officer Cllr Budding's report was received and noted.

C22/11/07 EDC's LETTER REGARDING THE SHIRE HALL PUBLIC TOILETS

Members considered a reply from EDC to ATC's letter regarding the Shire Hall Public Toilets. Cllr Connell offered to take the letter to the next meeting of the Public Toilets Working Party on the following Tuesday, in order to draft a proposed reply from the Council. The Clerk was asked to add an agenda item for Council to approve the wording on December 12 before she sent the approved letter to EDC.

AC

Clerk

C23/11/07 EDC's LETTER REGARDING THEIR APPLEBY T.I.C. GRANT FUNDING

Members considered a reply from EDC to ATC's letter regarding EDC's proposed reduction in grant funding for Appleby T.I.C. Cllr Budding stated he felt it was a pity that success was being penalised and also found it a pity that EDC were not prepared to take on board his offer to help them improve the rest of the organisation. He offered to take the letter back to the TIC Working Party but didn't think they would get much further.

C24/11/07 MONTHLY ACCOUNTS

RESOLVED that the Mayor be authorised to sign the attached two schedules for payment of monthly accounts (bills for TIC and bills & salaries for non-TIC) for **October** totalling **£3,817.94 for the TIC and £8,934.82 non-TIC**.

Mayor

C25/11/07 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED (FOR INFORMATION ONLY)

None outstanding.

C25/11/07 TOWN CLERK'S REPORT

The Clerk's report was received and noted.

C28/11/07 NEXT MEETING

Members noted that the next **ordinary meeting of the Council** would be held on **Wednesday December 12th 2007 at 7pm** in the Moot Hall.

There being no further business, **the meeting closed at 7.55pm.**

ALL