

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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A MEETING OF THE **PLANNING & GENERAL PURPOSE COMMITTEE** WAS HELD IN THE MOOT HALL ON MONDAY FEBRUARY 11th 2009 at 7pm

NOTE : This meeting had originally been scheduled for February 2nd but was postponed due to heavy snow.

Committee Members Present : [in alphabetical order]	Chairman	Cllr Mrs C Patterson
	Vice Chairman	Cllr A Connell
	Councillors	Mrs D Anderton
		Mrs J Dempster
		CK Duncan
		Miss S Knowles
		AK Morgan
Apologies from Committee Members :	Councillor	I Potts
Copies to all remaining Members of Council for information, some of whom were in attendance at this Committee Meeting in an advisory capacity.		

NOTE : Council has instructed its Clerk to record DECISIONS and RECOMMENDATIONS only in her Minutes, making them necessarily short. However, further detail on any item of particular interest may be obtained via the Clerk by referencing her laptop notes, should residents wish for more information. Full meeting reports are also available via the Parish Newsletter and the local Press.

P1/02/09 APOLOGIES FOR ABSENCE

Apologies were received by the Chairman on the Committee's behalf.

P2/02/09 MINUTES OF LAST MEETING

Members **AGREED** that the draft minutes of the last meeting of the Planning & General Purpose Committee, held on January 5th 2009, were a true and accurate record. The Chairman was authorised to sign them as such. Any recommendations contained in these draft minutes had been considered for adoption by Council on January 14th 2009.

P3/02/09 DECLARATIONS OF INTEREST

Cllr Morgan declared a personal interest in anything relating to Eden District Council, as a Member of that authority. Cllr Morgan also declared a prejudicial interest in agenda item 8b (ATC Fair Hill Working Party report), as a member of the committee who rented the hill from ATC.

P4/02/09 PLANNING APPLICATIONS

Under EDC's consultation process, Members considered the following Planning Applications:

08/0839 Full Application (revised plans)

New dwelling within grounds
The Ings, Banks Lane, Appleby
Mr & Mrs I Holloway

All Members declared a personal interest in this application, submitted by a fellow Member of the Council (although not a member of this Planning Cttee). Nevertheless, **Members had no objections to this application.**

ACTION

CP

Clerk

P4/02/09 PLANNING APPLICATIONS (continued ...)

08/0913 Full Application

Separation of the annex to become an independent residential unit
6a Bongate (adjacent to the Red Lion), Appleby
Mr D Murphy

Clerk

Members had no objections to this application.

09/0062 Full Application (late receipt)

Erection of single-storey rear extension
14 Pembroke Street, Appleby
Mr A Hill

Clerk

Members had no objections to this application.

09/0032 Full Application (late receipt)

Installation of an air conditioning system with external condensing units
11 Boroughgate, Appleby
Boots UK Ltd

Clerk

Members had no objections to this application.

P5/09/08 PLANNING APPLICATION DECISIONS

Members noted that the following Planning Applications had been **approved** by EDC :

08/0777 Full Application

Proposed change of use of part first floor level to provide a flat to be used solely in association with ground floor veterinary practice use
Administrative Building, Appleby Business Park, Appleby
Mr H Potts

08/0854 Advertisement

Externally illuminated new fascia and projecting signs
Co-operative Retail Services Ltd, The Sands, Appleby
Orchid Group Food Programme Delivery

P6/02/09 CHAIRMAN'S REPORT AND COUNCILLORS' QUESTIONS

Cllr Mrs Patterson reported that Planning Permission had now been granted for the new **Bus Shelter** planned for The Sands (Planning Permission was required due to the Conservation Area) and a necessary report was now awaited from EDC's Arboriculturist.

F7/02/09 TERMS OF REFERENCE FOR THE PLANNING & G.P. COMMITTEE

Members were asked to give some thought to this subject and bring suggestions to the next meeting on March 2nd. The Clerk was asked to include an agenda item.

**ALL
Clerk**

F8/02/09 TERMS OF REFERENCE FOR P&GP COMMITTEE'S WORKING PARTIES

Working Party Members were asked to give some thought to this subject and bring suggestions to the next meeting on March 2nd. The Clerk was asked to include an agenda item.

**ALL
Clerk**

P9/02/09 APPLEBY IN BLOOM WORKING PARTY

No report this month.

P10/02/09 ATC FAIR HILL WORKING PARTY

Cllr Mrs Anderton's report was received and noted.

P11/02/09 BUS SHELTER WORKING PARTY

See item P6/02/09 (above).

P12/02/09 CEMETERY CHAPEL WORKING PARTY

No report this month.

P13/02/09 CLOISTERS CLEANING WORKING PARTY

Cllr Mrs Patterson's report was received and noted.

P14/02/09 DOWPITTS WOOD & PARISH PATHS WORKING PARTY

RECOMMEND that repair and improvement work being co-ordinated by Cllr Pape to the riverbank opposite the Swimming Pool under CCC's Parish Paths Initiative be given the go-ahead in order to obtain the necessary grant funding within CCC's deadline.

P15/02/09 PUBLIC TOILETS WORKING PARTY

No report this month (see February 11th Finance Committee minutes, where a report was made).

P16/02/09 RECYCLING CENTRE WORKING PARTY

Cllr Duncan's report was received and noted.

P17/02/09 COMMUNITY GOVERNANCE REVIEW

The Committee had been asked by Council to consider whether to recommend that ATC ask EDC to conduct a Community Governance Review into a possible reduction from 16 to 14 seats, in light of the current two vacancies (one in Appleby Ward and one in Bongate Ward).

Members were asked to give some thought to this subject and bring suggestions to the next meeting on March 2nd. The Clerk was asked to include an agenda item.

**ALL
Clerk**

P18/02/09 REGISTER OF COUNCIL RESOLUTIONS

Members had been asked by Council to consider Cllr Morgan's suggestion that a Register of Council Resolutions be started, for future reference.

RECOMMEND to Council that this be approved.

Clerk

P19/02/09 APPLEBY COMMUNITY TRAVEL PLAN

This item was **DEFERRED** until the next meeting, for Cllr Holloway's return from holiday. The Clerk was asked to include an agenda item.

Clerk

P20/02/09 CORRESPONDENCE

An email had been received from the Chief Officer of the Rural Services Network, regarding membership. This item was **DEFERRED** until the next meeting. The Clerk was asked to include an agenda item.

Clerk

P21/02/09 LATE CORRESPONDENCE RECEIVED SINCE AGENDA PREPARED

A letter had been received by the Mayor from the **Rotary Club of Appleby**, asking for support (non-financial) and suggestions for a possible site for a **Rotary Wishing Well**. Members were asked to give some thought and bring details of any suitable sites to the next meeting on March 2nd. Everyone agreed this project should be supported.

ALL

F22/02/09 CALC "EFFECTIVE COUNCIL" TRAINING

Members noted that Module Two of CALC's **Effective Council** training would be held on **Wednesday February 18th 2009** at **6pm** in the Supper Room.

ALL

P23/02/09 NEXT MEETING

Members noted that the next ordinary meeting of the Planning & General Purpose Committee would be held on **Monday March 2nd 2009** at **7.30pm** *or upon the rising of the Finance Committee* in the Moot Hall.

ALL

There being no further business, **the meeting closed at 7.30pm.**